

Motorcycle Pre-delivery Checklist

Item 1. Record Make and Model	Inspected	Corrected
• Make _____	<input type="checkbox"/>	<input type="checkbox"/>
• Model _____	<input type="checkbox"/>	<input type="checkbox"/>
Item 2. Compliance Plate	Inspected	Corrected
• Check vehicle for relevant compliance plate.	<input type="checkbox"/>	<input type="checkbox"/>
Item 3. Engine number	Inspected	Corrected
• Check engine number which will appear on the main engine component of the vehicle against the prepared documentation.	<input type="checkbox"/>	<input type="checkbox"/>
• Engine No. _____	<input type="checkbox"/>	<input type="checkbox"/>
Item 4. VIN	Inspected	Corrected
• Check the VIN of the vehicle against the documentation and the compliance plate.	<input type="checkbox"/>	<input type="checkbox"/>
• VIN _____	<input type="checkbox"/>	<input type="checkbox"/>
Item 5. Riding controls	Inspected	Corrected
• Sit on the rider's seat and test all the riding controls.	<input type="checkbox"/>	<input type="checkbox"/>
• Check the operation of the parking brake. On Australian Design Rule 33 cycles fitted with side-car outfits, check by putting the transmission in neutral, applying parking brake and attempting to move the outfit. The brake must be able to stop the outfit being moved.	<input type="checkbox"/>	<input type="checkbox"/>
• Ensure the horn works.	<input type="checkbox"/>	<input type="checkbox"/>
Item 6. Rider's vision	Inspected	Corrected
• Check that mirrors are securely attached and forward vision through windscreen (if fitted).	<input type="checkbox"/>	<input type="checkbox"/>
Item 7. Lights	Inspected	Corrected
• Test the operation of all lights and check the aim of the headlight/s.	<input type="checkbox"/>	<input type="checkbox"/>
Item 8. Chassis	Inspected	Corrected
• Check the chassis, sub-frames, transmission, chain guards, exhaust and braking system components.	<input type="checkbox"/>	<input type="checkbox"/>
Item 9. Brakes	Inspected	Corrected
• Check the operation of brake controls.	<input type="checkbox"/>	<input type="checkbox"/>
• Ensure that where brakes are firmly applied, more than 20% of the pedal or handle travel remains.	<input type="checkbox"/>	<input type="checkbox"/>
• Check that the wheel brake is functioning.	<input type="checkbox"/>	<input type="checkbox"/>
• Inspect visible brake components for leakage and security of mountings.	<input type="checkbox"/>	<input type="checkbox"/>
• Check the effective operation of the park brake.	<input type="checkbox"/>	<input type="checkbox"/>

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Item 10. Wheels and tyres (<i>Inspect each road wheel to ensure that: </i>)	Inspected	Corrected
• No wheel or rim is cracked or has pieces of a casting missing, or is buckled;	<input type="checkbox"/>	<input type="checkbox"/>
• There are no missing or broken wheel mounting nuts, studs or bolts;	<input type="checkbox"/>	<input type="checkbox"/>
• Any spoked wheel has no missing, loose, broken or cracked spokes.	<input type="checkbox"/>	<input type="checkbox"/>
• The tyre or rim does not foul any component at any point over its full range of travel.	<input type="checkbox"/>	<input type="checkbox"/>

Item 11. Check the suspension, wheel bearings and steering components	Inspected	Corrected
• Visually inspect all steering components.	<input type="checkbox"/>	<input type="checkbox"/>
• Where steering linkages are fitted, the rotational free play must not exceed 10 mm measured at the end of the handlebars.	<input type="checkbox"/>	<input type="checkbox"/>
• Check if any nut, bolt or locking device is missing or insecure.	<input type="checkbox"/>	<input type="checkbox"/>
• Visually inspect the suspension to ensure no component is broken, cracked, cut, missing or not secured.	<input type="checkbox"/>	<input type="checkbox"/>
• Check that no shock absorber is inoperative or not securely mounted, or that any nut, bolt, or locking device is missing or not secured.	<input type="checkbox"/>	<input type="checkbox"/>